



## 2018 STATE ASSEMBLY VENDOR TABLE APPLICATION

Business/Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Business Web Address: \_\_\_\_\_

Contact Phone #1: (\_\_\_\_) \_\_\_\_\_ Contact Phone #2: (\_\_\_\_) \_\_\_\_\_

Describe goods sold/ table contents: \_\_\_\_\_

Table Intended Use: \_\_\_\_\_

**\*DUE TO SPACING LIMITATIONS – ALL REQUESTS ARE FULFILLED ON A FIRST COME, FIRST SERVE BASIS**

**\*PAYMENT MUST BE RECEIVED WITHIN 10 BUSINESS DAYS OF APPLICATION APPROVAL, OR SPACE WILL BE RELEASED TO NEXT APPROVED APPLICANT**

Please select one:

**Hyatt Regency Denver Tech Center on Friday, April 13th (7:00 AM – 5:00 PM)**

- Republican affiliated organizations - **\$250** (Includes one table and two chairs)
- All other businesses/organizations/campaigns - **\$500** (Includes one table and two chairs)

*\*Request: I would like to purchase \_\_\_\_\_ additional vendor passes at the Double Tree (limit 3).*

**Coors Event Center: CU Boulder on Saturday, April 14th (7:00 AM – End of Assembly)**

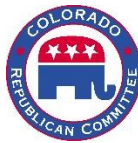
*Due to strict capacity restrictions, vendors without a vendor pass will be prohibited from entering the World Arena.*

- Republican affiliated organizations - **\$350** (Includes one table, two chairs, & two vendor passes)
- All other businesses/organizations/ campaigns - **\$700** (Includes one table, two chairs, two vendor passes)
- **Additional Vendor Passes: \$40 (limit 3)**

- **Request:** I would like to purchase \_\_\_\_\_ additional vendor passes at the Coors Event Center (limit 3).

**BOTH at Hyatt Regency Denver Tech Center on Friday, April 13th & at Coors Event Center on Saturday, April 14th** *Due to strict capacity restrictions, vendors without a vendor pass will be prohibited from entering the World Arena.*

- Republican affiliated organizations - **\$500** (Includes one table, two chairs, & two vendor passes)
- All other businesses/organizations/campaigns - **\$1,100** (Includes one table, two chairs, & two vendor passes)
- **Additional Vendor Passes: \$40 (limit 3)** **Request:** I would like to purchase \_\_\_\_\_ additional vendor passes at both the Hyatt Regency Denver Tech Center on **Friday, April 13th** (limit 3) and Coors Event Center on **Saturday, April 14<sup>th</sup>**



## **2018 Colorado Republican State Assembly Vendor Table Guidelines**

1. The Colorado Republican Committee reserves the right to cancel the vendor agreement at any time and for any reason. If the vendor agreement is cancelled, the Vendor is limited to reimbursement of any table reservation fees paid.
2. All applications are subject to the approval of the Chairman of the Colorado Republican Committee at his sole discretion.
3. Vendors will be required to submit payment for their table(s) upon approval of their application. Failure to pay within ten business days will result in the table(s) being released for sale.
4. Pursuant to the Rules of the State Assembly, petition gathering at the Plaza Convention Center or Coors Event Center by candidate campaigns, either inside the building or on either property, is expressly forbidden.
5. Vendors shall comply with all other facility-related rules and regulations, and with all applicable federal, state and local laws and ordinances.
6. Upon approval, Vendors will be assessed a fee per the number of tables purchased. Each Vendor will be provided two (2) folding chairs.
7. Vendors understand and agree that any funds paid to the Colorado Republican Committee to reserve a table or tables in connection with the 2018 Colorado Republican State Assembly represent a fair market payment for goods and services provided, and do not constitute a political contribution under relevant campaign finance law.
8. Vendors may only use Gaffers tape to post anything on the premises of the Plaza Convention Center or Coors Event Center. Vendors may not post anything that leaves permanent marks (e.g., usage of glue, nails on walls).
9. Vendor assumes responsibility for collecting and paying any applicable sales/use tax or applicable fees.
10. The Vendor is responsible for the security of their belongings at all times. The Colorado Republican Committee is not liable or responsible in the event of any loss or theft.
11. Absolutely no food/beverages may be sold at vendor tables.
12. Vendors must complete and submit (either by mail, email or fax) a completed Vendor Table Application Form to the Colorado Republican Committee, which form must be received no later than 5:00 PM on Monday April 9<sup>th</sup>, 2018.

*I have read and agree to the table guidelines for the 2018 Colorado Republican State Assembly.*

**Signature of Authorized Representative:** \_\_\_\_\_

**Printed Name of Authorized Representative:** \_\_\_\_\_

Please submit completed application and any additional paperwork to Shana Banberger at:  
5950 S. Willow Dr., Suite 210, Greenwood Village, CO 80111,  
via fax to 303-362-6020  
or via email to [Shana@cologop.org](mailto:Shana@cologop.org) **no later than 5:00 PM, Monday, April 9<sup>th</sup>, 2018.**